



FRENCH  
HERITAGE  
SOCIETY

## Education Program 2024 Summer Program - Communication & Development Internship

### ARCHIVES NATIONALES

Paris - France

**2-MONTH INTERNSHIP - BETWEEN MID MAY-END OF JULY**

#### Internship objectives :

The National Archives preserve the archives of the France State, one of the most important archival collections in the world, produced from the 7th century to the present today : texts on papyrus, parchments and papers, maps, drawings, pictures, objects...

The National Archives are located in two places :

- the Soubise and Rohan Palaces and the Grand Dépôt, from the 18th and 19th centuries, in the Marais district of Paris,
- the Grand Bâtiment de Pierrefitte-sur-Seine, near Paris, the largest archive center in Europe

The purpose of this internship is to provide a mature history / communication / public relations student with an in-depth perspective of the day-to-day sponsorship and public relations tasks at the National Archives.

The successful candidate will have an opportunity to work directly with the Development Manager to assist him in thinking about the National Archives' patronage programs: collecting donations and seeking new patrons, drafting communication tools, participating in potential patronage events, and also tour guide responsibilities.

#### QUALIFICATIONS

Graduate or post-graduate student in French studies, History or History of Art with a strong interest of heritage management and communication, public relations.

**SKILLS:** Observational, critical and analytical skills

**PROFILE :** Ability to work autonomously, creative and curious.

**LANGUAGE LEVEL:** Strong command of French.

**HOUSING/MEALS:** not included

**STIPEND:** \$2,000

**VISA:** valid American passport

**INSURANCE:** Medical insurance and civil liability coverage to be provided by the student

To apply, send your resumé and cover letter to  
[samantha@frenchheritagesociety.org](mailto:samantha@frenchheritagesociety.org)

**BEFORE FEBRUARY 9TH, 2024**