

Sarah Carroll
Chair

Agency Title: Consultant/ Urban Archaeologist	Salary: \$33.13 per hour for 21 hours a week. <i>This is a one-year, grant funded position that is managed through the Fund for the City of New York.</i>
Location: 114 W 47 th St, New York, New York 10036	In person
Post Date: 10/17/2022	Post Until: Filled

The Agency

The Landmarks Preservation Commission (LPC) is the largest municipal preservation agency in the nation. It is responsible for protecting New York City's architecturally, historically, and culturally significant buildings and sites by granting them landmark or historic district status and regulating them after designation. The agency is comprised of a panel of 11 commissioners who are appointed by the Mayor and supported by a staff of approximately 80 preservationists, researchers, architects, historians, attorneys, archaeologists, and administrative employees. There are more than 37,800 designated buildings and sites in New York City, most of which are located in 154 historic districts across in all five boroughs. LPC's Archaeology department is responsible for assessing whether certain proposed projects affect New York City's archaeological resources. The department makes this determination for work that's subject to environmental review regulations or involves some landmark sites.

Working at the Landmarks Preservation Commission provides a great opportunity to cultivate intellectual inspiration and professional development.

The Archaeological Repository is a project of the Archaeology Department of the LPC. Opened in 2014, the purpose of the Repository is to curate the city's archaeological collections and to make them accessible to archaeologists, researchers, teachers, students, and the public through <http://www.nyc.gov/archaeology>. Located at 114 West 47th Street in Manhattan, the Repository currently houses hundreds of thousands of artifacts from over 32 sites throughout the city and is open by appointment to researchers and scholars.

Your Responsibilities

Under the supervision of LPC's Director of Archaeology, the Consultant/Urban Archaeologist will help to incorporate and fully catalog historic artifacts from the Stadt Huys Block excavations. Work will include verifying and cataloging. The Consultant/Urban Archaeologist will need to become familiar with the Stadt Huys Block excavation report and all associated documentation to understand where artifacts were found and how they were described and then ensure that they are correctly labelled and described using the current repository standards so they will be accessible through nyc.gov/archaeology. They will be trained in how to use the Repository systems. The work may also include helping with associated Repository projects such as pulling objects for researchers or developing related on-line exhibits. The work will occur in the repository at 114 W 47th Street in Midtown Manhattan. Please note that this is a part-time position that is funded for a period of one year.

Qualification Requirements



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1. A master's degree from an accredited university in Anthropology, American History or American Studies, with a minimum of 24 graduate credits in anthropological archaeology plus a minimum of 16 weeks supervised training in basic archaeological field research. All candidates must also have at least one year of full-time paid experience directly related to the duties of the position; or
2. Education and/or experience which is equivalent to "1" above.

Preferred Qualifications

Curation experience;
Expertise with New York City archaeological artifacts;
Ability to work independently;
Experience with database maintenance and management;
Excellent writing and oral communication skills;
Excellent organizational skills;
Cultural Resource Management experience.

How to Apply

Please submit resume and cover letter via email to: asutphin@lpc.nyc.gov

While we appreciate every applicant's interest, only those under consideration will be contacted.

Please Note

As of August 2, 2021, all new hires must be vaccinated against the COVID-19 virus, unless they have been granted a reasonable accommodation for religion or disability. If you are offered city employment, this requirement must be met by your date of hire, unless a reasonable accommodation for exemption is received and approved by the hiring agency.

The City of New York is an Equal Opportunity Employer

The City of New York is an inclusive equal opportunity employer committed to recruiting and retaining a diverse workforce and providing a work environment that is free from discrimination and harassment based upon any legally protected status or protected characteristic, including but not limited to an individual's sex, race, color, ethnicity, national origin, age, religion, disability, sexual orientation, veteran status, gender identity, or pregnancy.