

For more than 175 years, the Wadsworth Atheneum has delighted audiences as Connecticut's flagship visual arts institution. The global arts community knows the museum not only for our peerless collections but also as a place of engaging programming. Dynamic and varied special exhibitions have captured the public's interest for nearly a century, enriching the conversation about the art of the past and the art of today.

An active acquisitions program and generous patrons have enabled the Wadsworth's collections to grow from the original core group of 87 paintings to more than 50,000 high-quality works of art representing a broad range of cultures—from Mediterranean antiquity to now. The museum is home to one of the finest collections of European Baroque through Nineteenth Century art, American art including an impressive concentration of the Hudson River School painters, and remarkably rich 20th Century art holdings in areas such as Surrealism, Conceptual Art, sculpture, and post-WWII abstraction.

Inspiring everyone to experience and appreciate excellence in art and culture requires a team effort and the talents of a diverse, highly motivated group of people. The quality of this institution emanates from the collective work of our staff. So, we were wondering if the Wadsworth sounds like the place for you?

We are currently inviting applications for the position of Curatorial Administrator and Assistant. In this role you will be responsible for a variety of curatorial and administrative tasks including managing contacts and correspondence; providing trustee committee support; budget tracking; assisting with the coordination of didactic materials and exhibition documentation; writing and editing curatorial-related copy; and occasional collection research. Persons who have an attention to detail, follow-through and can collegially problem solve are highly encouraged to apply.

The successful candidate will have attained a minimum of a Bachelor's Degree in art, art history or museum studies. Master's level study is desirable. Three (3) to five (5) years administrative experience or two (2) years of museum experience couple with strong administrative skills is required. Candidates who have work experience (paid or intern) in an arts institution will move to the top of the list for consideration.

More detailed information regarding essential job requirements, responsibilities, skills and abilities can be found on our website www.thewadsworth.org by clicking the "Opportunities" link under "About."

The Wadsworth is a progressive, equal opportunity employer and all candidates are encouraged to apply. For prompt consideration, please send a cover letter (which must include your salary requirements) and resume to staffing.curatorial@wadsworthatheneum.org.